

**The ideal connection
of experience and success**

ASIS Europe 2027

Our proposal for your event

Dear Ms Losseau,

Thank you very much for your inquiry and your interest in using the premises of Hamburg Messe und Congress GmbH (HMC).

As one of the largest and most modern convention centers in Europe, the CCH – Congress Center Hamburg offers prime conditions for the success of your **ASIS Europe 2027** event.

The CCH inspires with its light-flooded architecture and is setting the bar in terms of functionality and flexibility. Together with the exhibition grounds and connected through the beautiful “Planten un Blomen” park, a spectacular campus has been created in the heart of Hamburg in recent years.

These are ideal conditions for planning, designing and realizing your congress in Hamburg. Based on your wishes and requirements, we are pleased to provide you with the following proposal for your event.

Should you have any questions, please don't hesitate to get back to me.

Best wishes



Philipp Schmalfuß



Your contact

Philipp Schmalfuß
Sales Manager Venues
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www.cch.de

www.hamburg-messe.de

Proposed dates

After reviewing our current occupancy situation, we would like to suggest the following time slot:

Suggestion as 1st option

Type of use	Convention	Exhibition
assembly	06/03 – 08/03/2027 from 7 am	07/03 – 08/03/2027 from 7 am
event	09/03 – 10/03/2027	09/03 – 10/03/2027
disassembly	10/03/2027 until midnight	10/03/2027 until midnight

We should like to mention that there will be [school holidays](#) in Hamburg within the specified dates.

The above mentioned time slots have been reserved for you in our booking system on a non-binding basis and we would ask you to kindly get back to us by **31 July 2024** at the latest.

Please note that the non-binding reservation **ends with the expiration of the above date**. Once expired, the halls will be automatically put on free sale.

Our flexible pricing



© Hamburg Messe und Congress / Eckhardt Wolgast

Our pricing system allows you to choose between two different options:

1) Rental of spaces without use of technical modules

Mandatory modules, i.e. High-Voltage Power, Logistics & Cleaning as well as Safety/Security & VStättVO (Ordinance for Events in Hamburg), must be purchased exclusively from HMC.

2) Rental of spaces including our innovative technology

This includes the Video, Sound, Lighting & Stage, IT & TC modules as well as the mandatory modules. This option allows you to benefit from:

- Provision of full services
- Innovative conference technology
- Highly skilled technical staff
- Comprehensive services from a single source

Our tailor-made proposal - cost overview

Technology & Services modules

in accordance with Annex 2,
"Overview of Services"

Optional modules

Video	25,250.00 €
Audio	20,500.00 €
Lighting & Stage	11,800.00 €
IT & TC	11,900.00 €

Mandatory modules

High-Voltage Power	0.00 €
Logistics & Cleaning	4,050.00 €
Safety/Security & VStättVO	2,550.00 €

Total **76,050.00 €**

Please also take note of the technical information included in Annex 2, "Overview of Services".

Provision of spaces and areas

in accordance with Annex 1, "Proposed spaces in detail"

Convention	157,100.00 €
Exhibition	106,445.00 €

Total **263,545.00 €**

The provision of spaces and areas already includes a number of basic services (listed under "Included services").

Quoted price

Total **339,595.00 €**

All prices are subject to applicable Value-Added Tax (VAT).

Note regarding the cost overview

When planning your budget, please be advised that potential ancillary costs, e.g. for stand construction, hostesses and cloakroom staff, are not included in this proposal. Depending on your needs, these costs may amount up to 20% of the quoted total. Attached with this document you can find an updated price list for your reference.

Our included services

Effective immediately and throughout the entire contract term

- Before signing the contract, your personal Sales Manager will be available to you to discuss the general business conditions and the first steps in planning your event. These include e.g. one-on-one consultations regarding your space requirements, site inspections, and the preparation of a contract that is suited to your needs.
- After signing the contract, a personal Project Manager and a Technical Expert will be at your side to support you in implementing your event concept. We will advise you regarding your hall and exhibition plan and approve your plans as you finalize them. In addition, we will discuss your specific needs for ancillary services and support by specialist departments or service providers. For exhibition formats, dedicated support and advice will be provided by a member of HMC's Exhibitor Services team.
- Should you wish so, we will also publish your event details including a logo on our CCH website.

During the entire occupancy period (assembly / event day(s) / disassembly)

- A hall supervisor will be present during the booked occupancy hours in Hall H.
- General lighting of the spaces, foyers and exhibition areas.
- Cleaning of floors and CCH furnishings in the conference area prior to the first day of the event.
- Final cleaning of the halls, spaces and foyers after handover in broom-swept condition.
- Washroom facilities will be cleaned and stocked throughout at the discretion of HMC. Water and wastewater regulation in the washroom facilities is included.

During event days only

- Basic security services staff with evacuation duties will be present for a maximum of 10 hours.
- Ventilation and air conditioning of the halls and spaces.
- Uniform standard seating (theater, classroom, U-shaped, or blocks) in halls with free seating, plus one speaker's desk and one boardroom table per hall (except Hall H).

Our included services

During event days only

- Shared use of the entrance hall.
- For events spanning two or more days, basic daily cleaning of floors and CCH furnishings in the conference area.
- Use of the basic WiFi network available at the CCH, with a data volume of 200 MB per end device/day.
- *Should you require event-specific WiFi with dedicated bandwidth to accommodate e.g. event-related apps, landing pages, SSID, password assignment (sponsoring), a download option for talks or streaming services, we will be happy to provide you with a customized quote.*

Our technology packages

If you choose to book our innovative technology modules, you will also benefit from the following services:

- The technical equipment and services listed in the Overview of Services (Annex 2).
- In-person advice from our experienced technical team.
- The staff necessary for setting up and disassembling the specified technical equipment.
- Our staff will take care of operating and monitoring the technical equipment during your event.

Should you decide to book only spaces and areas without the technology modules, please refer to the relevant information provided in the Overview of Services (Annex 2). You are also welcome to forward said information to your technology service provider.

Our additional services

Please be advised that, in addition to the quoted price for the spaces and technology modules, there will also be ancillary costs arising from the event. Our project management team will determine your individual requirements together with you. These costs are not included in the contract and will be invoiced to you after the event.

Below you can see a list of services you can book with us. Attached with this document you can find our updated price list. *Any additional services marked with * may only be purchased through HMC's exclusive service partners.*

- Personnel services (security), security services staff with evacuation tasks, hostesses, cloakroom, logistics
- Paramedic staff (e.g. ambulance, emergency ambulance, on-site emergency paramedics)
- Exhibition stand construction
- Internet and multimedia
- Digital signage on our premises
- Flagpole rental
- Furnishings, carpeting, flowers, plants and decorations
- WiFi upgrades* – basic-WiFi is available all year round and free of charge
- Additional cleaning and waste disposal / containers*
- For exhibitions: aisle carpeting*, plotting, exhibition plan drawing, et cetera

For safety reasons, the following services may only be performed by service partners of HMC:

- Logistics services, including forklift operations
- Rigging in Hall H and, upon special request, in other areas
- Electrical installations outside of stand construction
- Closing off of Tiergartenstrasse
- Production and mounting of hanging banners

HMC reserves the right to prescribe certain additional services, such as the securing of premises and the use of fire guards.

Our partners

Unique, flexible, spectacular: this also applies to our trusted partners. You can benefit from decades of experience with countless successful events. In collaboration with our partners we can offer you comprehensive full services – we look forward to hearing about your requirements.

Our exclusive catering partner

In the area of catering, we work exclusively with Käfer Service Hamburg GmbH. With utmost energy and passion, our partner ensures that guests at the CCH are always catered for at the highest levels of culinary excellence. Ticking all the boxes in terms of quality refreshment and dining, the Käfer team will support you with its experienced project managers and trained service staff so you can fully concentrate on your guests and business partners.



Käfer Service Hamburg GmbH

Stephan Dany

T.: +49 40 3569-3217

E.: catering-hamburg@feinkost-kaefer.de

Hamburg Convention Bureau

When it comes to selecting suitable hotels, social programs, incentive activities and locations for your evening events, you are in the best hands with the Hamburg Convention Bureau (HCB). As a division of the Hamburg Tourism Board, the HCB knows the local business sector inside out. The team of highly skilled marketing experts will be happy to provide you with free, independent advice.

In addition, the HCB is committed to attracting new conventions to the City of Hamburg, with a view to providing event organizers with optimal solutions, while letting clients benefit from the strong collaborative networks to be found at the location.

The HCB team also organizes inspection trips upon request and can effectively support you with its proven track record in the area of congress bidding.



Hamburg Convention Bureau

T.: +49 40 30051-610

E.: team@hamburg-convention.com

Our unique location in the heart of Hamburg



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HafenCity Hamburg



Sternschanze

The ideal connection of business and recreation

Our premises are most centrally located in the vibrant Sternschanze quarter with its countless restaurants. The city centre and port to one side, and the famous Reeperbahn entertainment district to the other side can both be reached on foot in only a few minutes.

The ideal connection of exhibition and convention



The new, spectacular CCH – Congress Center Hamburg offers entirely new perspectives. Featuring a unique location in the city centre that combines exhibition and convention facilities and is connected through the beautiful “Planten un Blomen” park, the CCH is a one-of-a-kind campus in Europe and provides the perfect stage for literally any event format.

The main benefits at a glance:

- Local as well as long-distance public transport within walking distance
- International airport can be reached in 25 minutes
- 8,000 hotel beds in walking distance
- Unique urban location with countless opportunities for shopping and recreation
- A broad range of restaurants, pubs und clubs in the vicinity
- Centrally located between Sternschanze, St Pauli, the port, HafenCity, and the Elbphilharmonie

We hope we've been able to convince you with this non-binding proposal, and we would be delighted if you were to choose the CCH – Congress Center Hamburg as the venue for your event!

This proposal comes with the following four attachments:

- Annex 1: Overview of rooms
- Annex 2: Overview of Services
- Annex 3: Room Layout
- Annex 4: Overview of costs for additional services

Our [Contract Terms](#) apply.

For more information, please also visit our [website](#).

We look forward to hearing from you and we are happy to answer any questions you may have.

With best wishes from Hamburg

Philipp Schmalfuß
Sales Manager Venues

Annex 1 to our proposal for ASIS Europe 2027

Our proposed room layout - CCH West and CCH Center



Hall 3

© Hamburg Messe und Congress / Piet Niemann



Hall H

© Hamburg Messe und Congress / Sven Brandes



Hall 1

© Hamburg Messe und Congress / Piet Niemann



Hall G

© Hamburg Messe und Congress / Sven Brandes



Belvedere

© Hamburg Messe und Congress
/ Piet Niemann



Rooftop garden

Annex 1 to our proposal for ASIS Europe 2027

Our proposed room layout in detail

Our conference rooms

Space	Capacity / seating	Usage period: Setting up / implementation / dismantling			Usage
Hall 3	1,908 m ² gross 1,970 theatre 1,027 classroom	08/03/2027	09/03 – 10/03/2027	10/03/2027	Plenary
Foyer 3 + H	1,487 m ² gross	07/03 – 08/03/2027	09/03 – 10/03/2027	10/03/2027	Foyer
Hall A ¹	272 m ² gross 230 theatre 124 classroom	08/03/2027	09/03 – 10/03/2027	10/03/2027	Breakout Room Leadership 1 (150 – 180 PAX)
Hall B ¹	287 m ² gross 265 theatre 140 classroom	08/03/2027	09/03 – 10/03/2027	10/03/2027	Breakout Room Leadership 2 (150 – 180 PAX)
Hall C ¹	294 m ² gross 265 theatre 140 classroom	08/03/2027	09/03 – 10/03/2027	10/03/2027	Breakout Room Leadership 3 (140 – 150 PAX)
Foyer A–C	560 m ² gross	08/03/2027	09/03 – 10/03/2027	10/03/2027	Foyer
Hall D	266 m ² gross 230 theatre 124 classroom	08/03/2027	09/03 – 10/03/2027	10/03/2027	Breakout Room Innovation Track (120 PAX)
Hall E	283 m ² gross 265 theatre 140 classroom	08/03/2027	09/03 – 10/03/2027	10/03/2027	Additional room available
Hall 5	69 m ² gross 60 theatre 35 classroom	06/03/2027	07/03 – 10/03/2027	10/03/2027	Staff Office (10 PAX)
Hall 6	75 m ² gross 60 theatre 35 classroom	07/03/2027	08/03 – 10/03/2027	10/03/2027	VIP Room (10 PAX)
Hall 7	73 m ² gross 60 theatre 35 classroom	08/03/2027	09/03 – 10/03/2027	10/03/2027	Speaker Ready Room (10 PAX)

Annex 1 to our proposal for ASIS Europe 2027

Space	Capacity / seating	Usage period: Setting up / implementation / dismantling			Usage
Check-In 1	80 m ² gross	07/03/2027	08/03 – 10/03/2027	10/03/2027	Registration
Hall G ²	1,058 m ² gross 1,160 theatre 604 classroom	08/03/2027	09/03/2027	10/03/2027	Security leaders networking dinner (600 PAX)
Hall F	289 m ² gross 265 theatre 140 classroom	07/03/2027	08/03 – 10/03/2027	10/03/2027	Catering Back-Office
Foyer D–G	1,680 m ² gross	07/03/2027	08/03 – 10/03/2027	10/03/2027	VIP & Welcome Reception

¹ Halls A–C can each be divided into up to 4 rooms.

² Hall G can be divided into 2 rooms.

Set-up of the conference halls from 7 am and dismantling until midnight on the last day of the event.

In connection with the adjacent halls the foyers are free of charge for non-commercial usage.

Please note that several events may be held simultaneously in the CCH. In the case of parallel events, foyer and logistics areas may be subdivided accordingly.

Please bear in mind that any additional installations (e.g. technical equipment, catering) would reduce the capacity for seating / exhibition.

Annex 1 to our proposal for ASIS Europe 2027

Our exhibition space

Space	Capacity / seating	Usage period: Setting up / implementation / dismantling			Usage
Hall H (6,930 sqm gross) has 8 sections and can be divided by a partition wall:					
Hall H H1–H4	3,387 m² gross	07/03 – 08/03/2027	09/03 – 10/03/2027	10/03/2027	Exhibition Area and Catering

Set-up of the halls and foyers from 7 am. Drawing of measurements, rigging and installations for exhibitors will be carried out as of 7 am on the first set-up day.

Dismantling takes place until midnight on the last day of the event.

In connection with the adjacent halls the foyers are free of charge for non-commercial usage.

Please note that several events may be held simultaneously in the CCH. In the case of parallel events, foyer and logistics areas may be subdivided accordingly.

Please bear in mind that any additional installations (e.g. technical equipment, catering) would reduce the capacity for seating / exhibition.

Appendix 2 to our proposal for ASIS Europe 2027

Overview of Services

amount	item	comment	set-up and disman. days	days of operation (inkl. hot rehearsals)
Module Video				
	Hall 3:	(03/08) // 03/09 - 03/10		
1	Built-in motor-driven screen - size 15,00m x 4,80m			2
1	Projector 27000 ANSI - Laser			2
1	Video & Data Switcher/Controller; large	4 Inputs, 2 Outputs		2
2	48 inch Monitor	Comfort Monitors		2
	Halls A-C:	(03/08) // 03/09 - 03/10		
3	Projection surface - white wall			2
3	Projector 7000 ANSI - Laser			2
3	15 inch Monitor	Comfort Monitors on Board Table		2
1	Personnel: video technician	does audio as well	1	2
	Hall D:	(03/08) // 03/09 - 03/10		
1	Built-in motor-driven screen - size 4m x 3m			2
1	Projector 7000 ANSI - Laser			2
2	15 inch Monitor	Comfort Monitors on Board Table		2
	Digital Signage:	(03/08) // 03/09 - 03/10		
29	Signage monitor 55", portrait	at used areas		2
1	Personnel: video technician	Setup Digital Signage	0,5	
	General:	(03/08) // 03/09 - 03/10		
1	Personnel: video technician	Standby	1	2
Module Audio				
	Hall 3:	(03/08) // 03/09 - 03/10		
1	PA-sound system Hall 3			2
1	Mixing desk 64 channel incl. Stagebox			2
2	Monitor speaker small	stage monitoring		2
1	Amplifier for monitors (small/mid)	stage monitoring		2
1	Lectern microphone			2
2	Board table microphone			2
2	Wireless headset (DPA) microphone incl. receiver			2
2	Wireless handheld microphone incl. receiver			2
4	Wireless hall microphone incl. receiver			2
1	DI-box	Laptop audio		2
1	Personnel: audio technician	does video and lights as well	1	2
	Halls A-C:	(03/08) // 03/09 - 03/10		
3	PA-sound system Halls A-C			2
1	Mixing desk 64 channel incl. Stagebox	central desk for halls A-C		2
3	Lectern microphone			2
3	Board table microphone			2
3	Wireless headset (DPA) microphone incl. receiver			2
3	Wireless hall microphone incl. receiver			2
3	DI-box	Laptop audio		2
	Hall D:	(03/08) // 03/09 - 03/10		
1	PA-sound system Halls D-F			2
1	Mobil mixing desk			2
1	Lectern microphone			2
1	Board table microphone			2
1	Wireless headset (DPA) microphone incl. receiver			2
1	Wireless hall microphone incl. receiver			2
1	DI-box	Laptop audio		2
1	Personnel: audio technician	does video as well	1	2

Appendix 2 to our proposal for ASIS Europe 2027

amount	item	comment	set-up and disman. days	days of operation (inkl. hot rehearsal)
Module Audio				
	Hall G:	(03/08) // 03/09		
1	PA-sound system Hall G			1
1	Mixing desk 64 channel incl. Stagebox			1
1	Wireless handheld microphone incl. receiver			1
1	Wireless headset (DPA) microphone incl. receiver			1
1	DI-box			1
1	Personnel: audio technician			1
	General:	(03/08) // 03/09 - 03/10		
1	Personnel: audio technician	Standby	1	2
Module Lights and Stage				
	Hall 3:	(03/08) // 03/09 - 03/10		
1	Lighting system for congress (illumination of lectern, board table for two and two banners)- Hall 3			2
1	Personnel: lighting technician for setup/dismantling	Setup	1	
1	Personnel: stage technician for setup/dismantling		0,5	
	Hall G:	(03/08) // 03/09		
1	Lighting system for banquet - hall G	conventional white lights		1
12	LED Stick (1m)	ambilight		1
4	LED Akku Floorspot (large) 8pc.	ambilight		1
4	LED Profile Moving lights	showlights		1
4	LED Wash Moving Lights	showlights		1
1	Lighting console mid			1
2	Personnel: lighting technician for setup/dismantling	Setup	2	
Module IT & TK				
8	CCH Room Upgrade WiFi - 1.000 devices			1
1	internet access 50 Mbps	Speaker Ready Room		1
6	deployment LAN access point (socket) - active components to be provided by Telekom	Media network: all session rooms + speaker ready room		1
Module High-Voltage Current (Compulsory Module)				
1	Electrical connections for CCH-event technology in Hall 3			1
1	Electrical connections for CCH-event technology in Hall G			1
Module Logistics and Cleaning (Compulsory Module)				
	Halls D-F	(03/08) // 03/09 - 03/10		
24	Riser (m²)	8x3x0,2m incl. Skirting		2
2	Personnel: logistics during setup and dismantling	Stages	1,5	
	Hall G	(03/08) // 03/09		
36	Riser (m²)	12x3x0,2m inkl. Skirting		1
2	Personnel: logistics during setup and dismantling	Stages	1,5	
	Trennwände			
1	Partition wall Hall H			1
Module Security & VStättVO (Compulsory Module)				
1	Personnel: event engineering officer		1	2

Appendix 2 to our proposal for ASIS Europe 2027

1. Notes on the technical modules listed above

Accessory charges not assigned to a specific module are listed in Appendix 4 (List of Accessory Charges).

Power Current, Logistics and Cleaning Services as well as **Safety & VstättVO** are compulsory modules which are exclusively provided by HMC.

The technician fees stated for the **Video, Sound & Lighting and Stage** module are based on 8-hour working days. Any requirements in excess of these specifications will require additional personnel resources and be subject to extra charges.

The **Power Current** module lists electrical connections that are needed for event equipment operation. These are included. Any additional electricity requirements for purposes such as food service or additional electrical installations will be subject to extra charges.

The **Logistics and Cleaning Services module** includes the partition walls. Any additional partitions beyond this scope that are required to subdivide Halls 10, A to C, G, X and Y as well as Hall H in an alternate pattern are subject to extra charges.

If no need for Security Services personnel with evacuation assistance authority has been specified in the **Safety & VstättVO module**, Project Management will assist you in determining the required personnel resources based on your utilization concept, subject to extra charges in your final invoice.

2. Security Services staff with evacuation assistance authority

The Security Services staff with evacuation assistance authority deployed during the event are in charge of implementing and ensuring compliance with applicable operational safety and security measures.

At the CCH, a distinction is made between roles that must be filled by our own security contractor, and those that may be filled either by our security contractor or by personnel provided by the event organizer (required roles with free staffing).

If the event organizer chooses to provide staff for required roles, a safety briefing of the staff prior to the event is mandatory, subject to a fee.

The charges for evacuation assistants that must be provided by our security contractor are included in the hall rental fee for up to 8 hours daily. Any additional requirements may be accounted for in the **Safety & VstättVO module**.

Security staff with evacuation assistance authority may be assigned additional responsibilities, such as hall admission control or other hostess-type activities as agreed with Project Management.

Appendix 2 to our proposal for ASIS Europe 2027

3. If you decide against using any of our technical service modules, please take note of the following technical information.

Any third-party equipment brought to the site must operate independently within the individual modules (video, sound, lighting and stage, IT). Within the Audio, Video and Lighting & Stage modules, the permanent CCH wiring infrastructure is not available for third-party equipment operation.

HMC does not provide any standby staff.

For reasons of insurance cover limitations, the CCH service rooms (e.g., director's room, projector booth, storage rooms) and permanent media wiring infrastructure (video, sound, lighting, IT, telecommunications) may only be used by HMC.

Please advise your service providers accordingly so they can account for these aspects when preparing a comparable proposal.

4. General information on accessory costs not listed in the Overview of Services

Please expect to incur an extra amount of approximately 20 % of the contractual fee for services not listed in the Overview of Services. These charges might comprise the following:

Personnel for **traffic control and logistics** (such as operating a freight elevator or transporting furniture) during assembly, event execution and disassembly must be contracted through HMC. The exact requirement will be determined based on your utilization concept, and billed separately in your final invoice. For additional personnel (e.g. hostesses, cloakroom staff, paramedics) please contact your Project Manager.

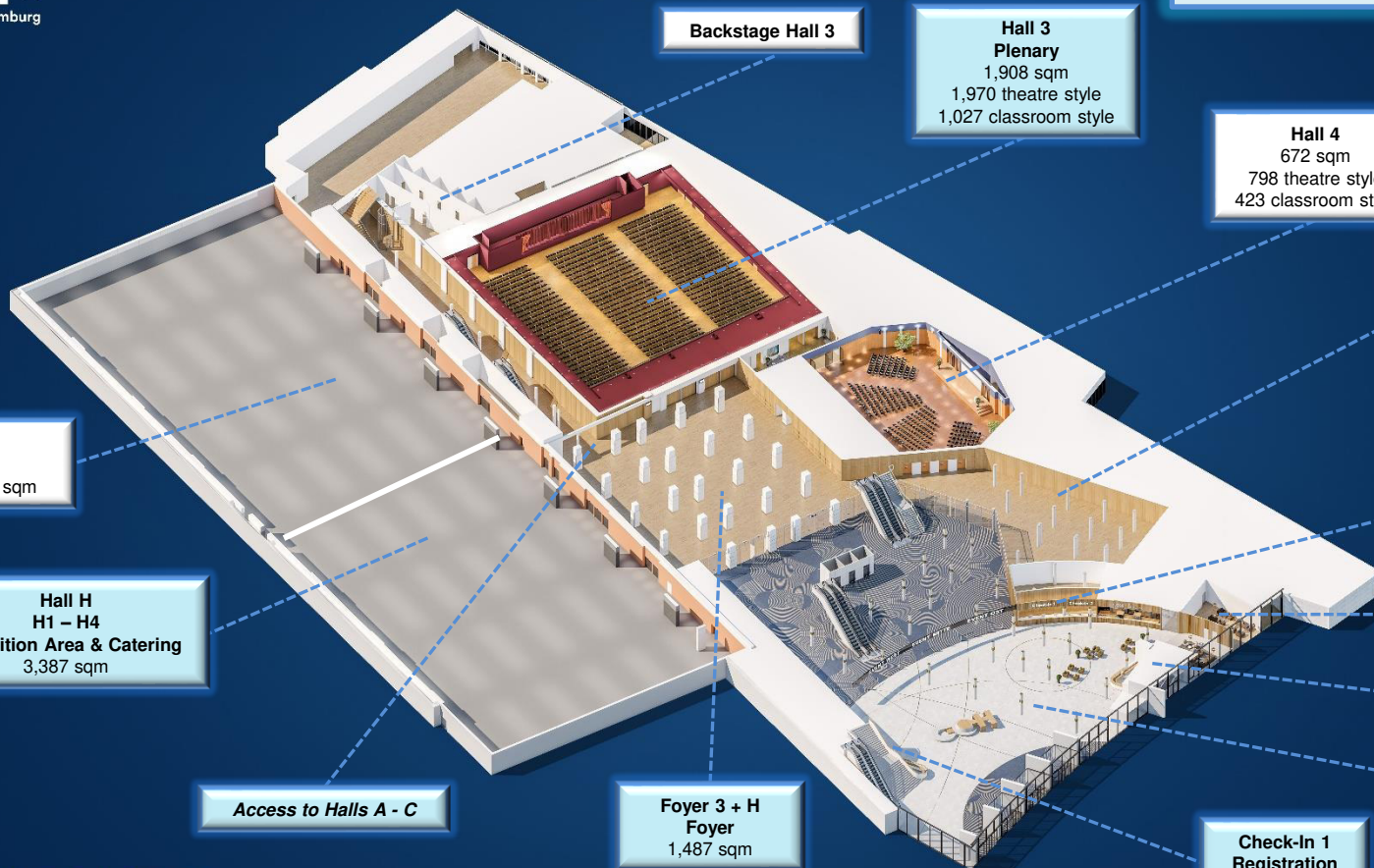
You will need at least one responsible staff member from the HMC contractor for any required **rigging** inside the building. This staff member should be requested directly from the HMC contractor, and will be billed by the contractor.

Cranes, powered sit-on forklifts and other material handling equipment must be rented from HMC's logistics contractor. They are to be requested directly from the HMC contractor, and will be billed by the contractor.

HMC does not provide any in-house **storage areas** for empty packaging. Storage spaces at the CCH may be rented as needed and available, and will be billed in the final invoice or directly by the HMC contractor.

Exhibitions cause additional costs for **exhibition logistics** (such as marking up the exhibition booth spaces, manning hall doors, cleaning, waste disposal). Seating, carpeting, waste disposal and booth and corridor cleaning in Hall H are not included in the usage fee and will be billed separately.

Any additional services or special requirements may be booked through Project Management for applicable fees after the contract has been signed. For a selection of our service offers please refer to the proposal.



Backstage Hall 3

**Hall 3
Plenary**
1,908 sqm
1,970 theatre style
1,027 classroom style

Hall 4
672 sqm
798 theatre style
423 classroom style

Foyer 4
743 sqm

**Hall H
H5 – H8**
approx. 3,543 sqm

**Hall H
H1 – H4**
Exhibition Area & Catering
3,387 sqm

Check-In 2
103 sqm

ELBE Lounge
76 sqm

CCH Info Counter

Access to Halls A - C

**Foyer 3 + H
Foyer**
1,487 sqm

Entrance Hall

**Check-In 1
Registration**
80 sqm

**Hall A
Leadership 1**
272 sqm
230 theatre style
124 classroom style
dividable into up to 4 rooms

**Hall C
Leadership 3**
294 sqm
265 theatre style
140 classroom style.
dividable into up to 4 rooms

**Hall B
Leadership 2**
287 sqm
265 theatre style
140 classroom style
dividable into up to 4 rooms

**Hall 5
Staff Office**
69 sqm
60 theatre style.
35 classroom style

**Foyer A – C
Foyer**
560 sqm

**Hall 6
VIP Room**
75 sqm
60 theatre style
35 classroom style

Cloakroom Foyer Hall 1
1,096 sqm

**Hall 7
Speaker Ready Room**
73 sqm
60 theatre style
35 classroom style

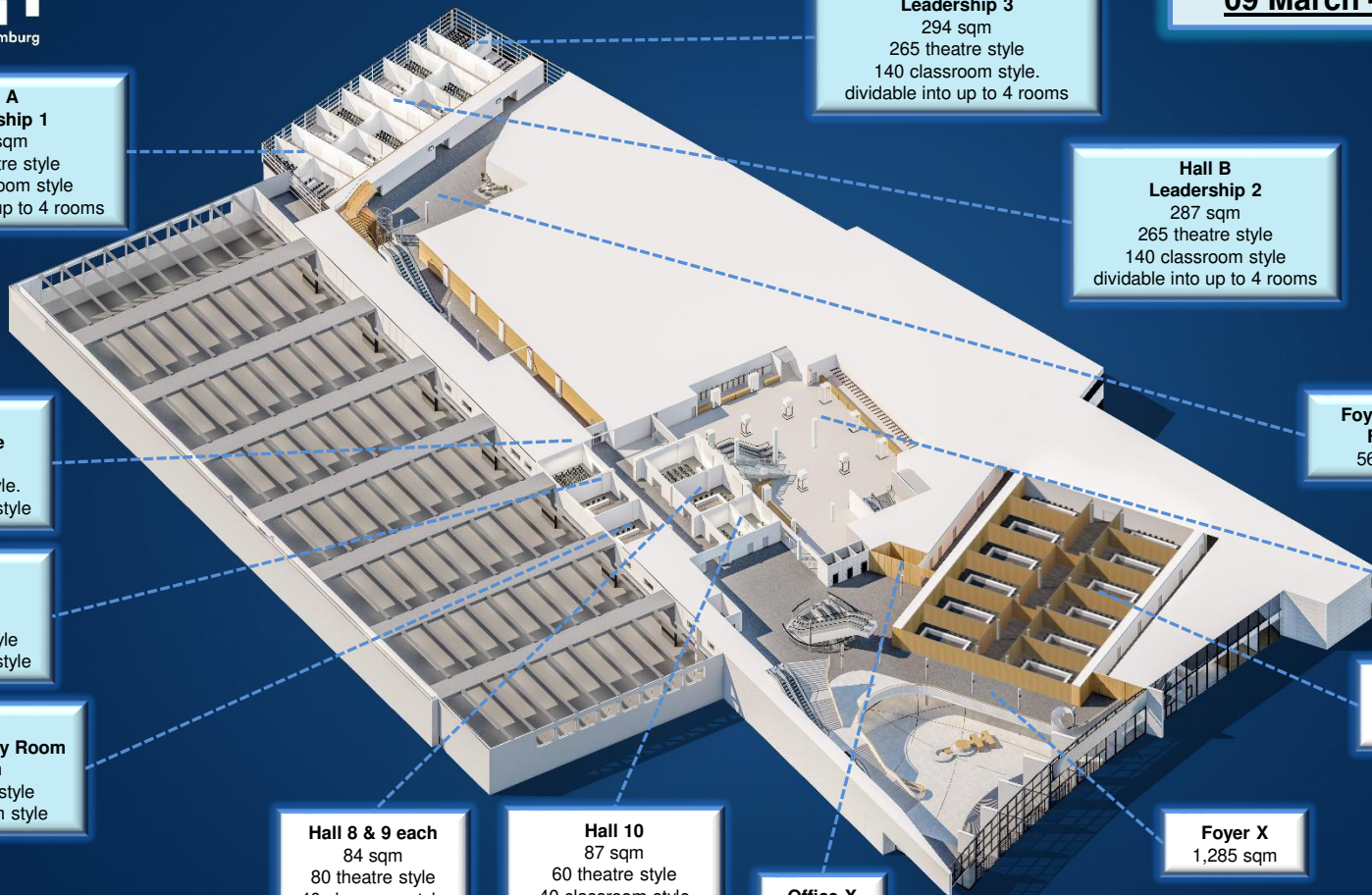
Hall X
1,336 sqm
Dividable into up to 12 rooms

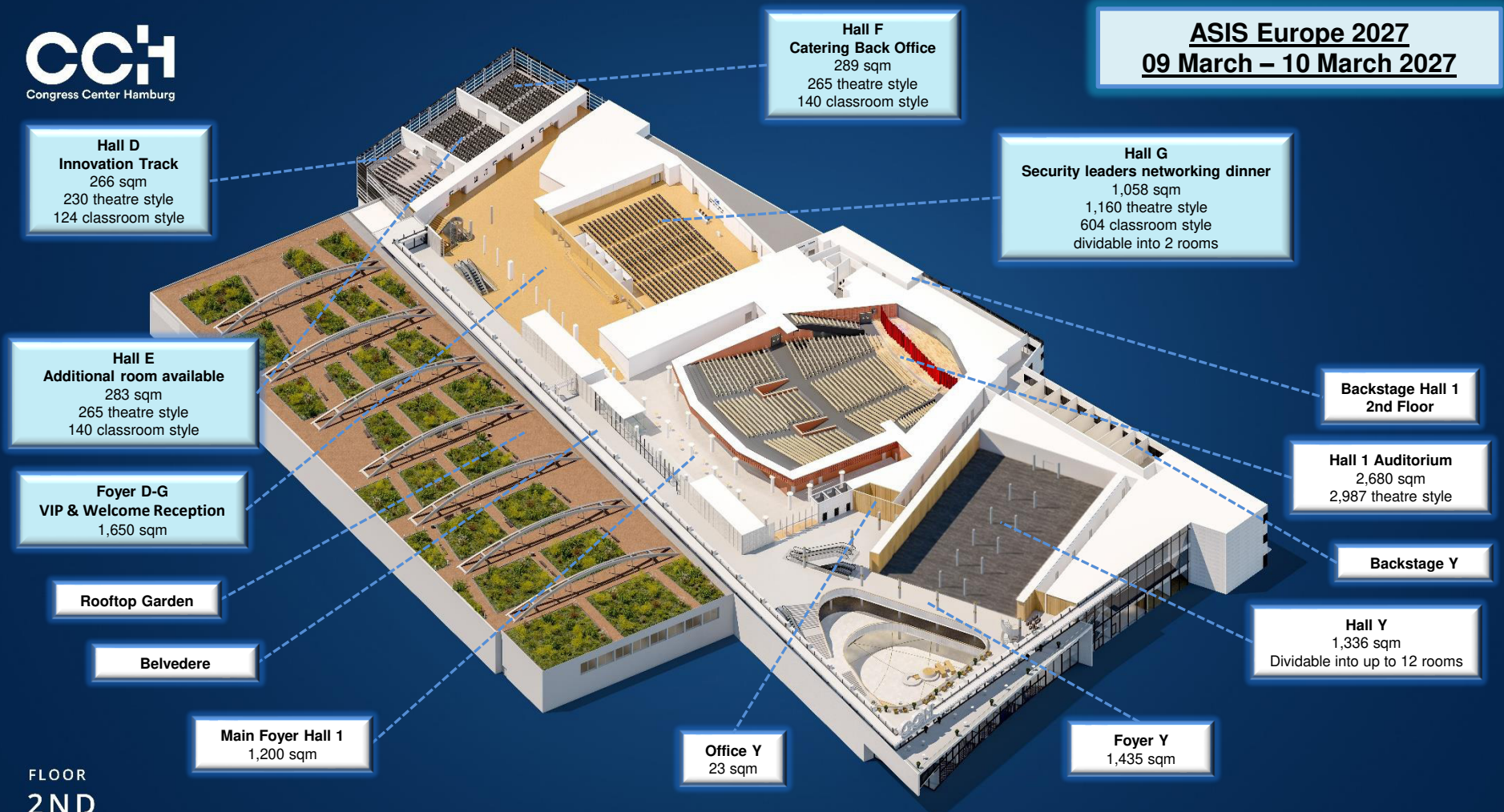
Hall 8 & 9 each
84 sqm
80 theatre style
40 classroom style

Hall 10
87 sqm
60 theatre style
40 classroom style
dividable into 2 rooms

Office X
23 sqm

Foyer X
1,285 sqm





Hall D
Innovation Track
266 sqm
230 theatre style
124 classroom style

Hall F
Catering Back Office
289 sqm
265 theatre style
140 classroom style

Hall G
Security leaders networking dinner
1,058 sqm
1,160 theatre style
604 classroom style
dividable into 2 rooms

Hall E
Additional room available
283 sqm
265 theatre style
140 classroom style

Foyer D-G
VIP & Welcome Reception
1,650 sqm

Rooftop Garden

Belvedere

Main Foyer Hall 1
1,200 sqm

Office Y
23 sqm

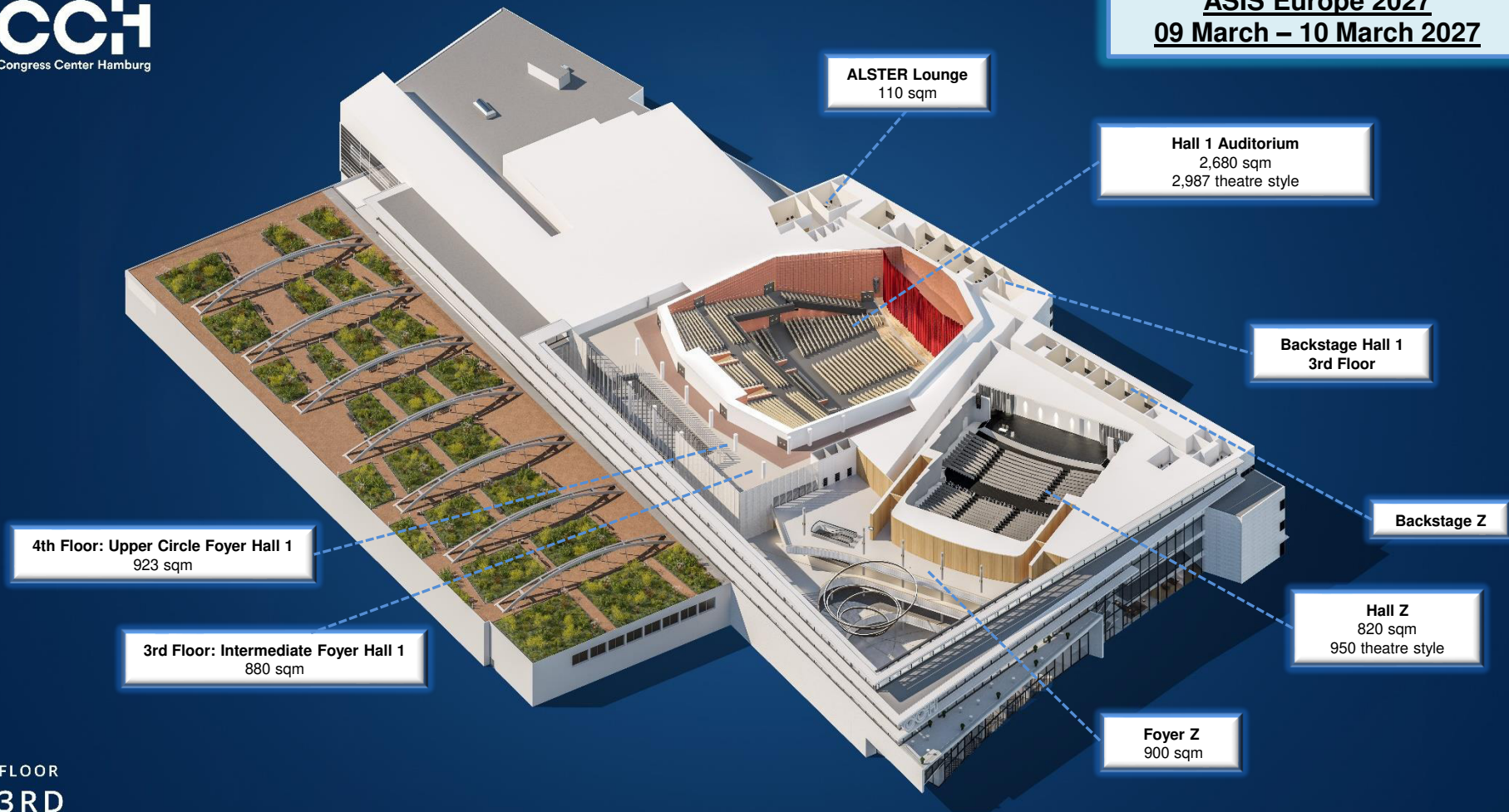
Foyer Y
1,435 sqm

Backstage Hall 1
2nd Floor

Hall 1 Auditorium
2,680 sqm
2,987 theatre style

Backstage Y

Hall Y
1,336 sqm
Dividable into up to 12 rooms



Extract Ancillary Costs - Prices valid until 31.12.2024*

In addition to the contents included in your contract, we would like to provide you with an overview of the additional services that may arise depending on the event requirements and concept. These will be planned and offered in coordination with your project managers and invoiced to you after the event. Your project manager will contact and coordinate the service providers accordingly.

Cleaning / Waste Disposal

Service	Description	Price
Basic Cleaning	Included in the contract. Daily basic cleaning of your conference rooms, foyers and toilet facilities (except Hall H).	-
Special Cleaning	Special cleaning effort that has not previously been planned. Will be charged after the event according to the actual effort.	according to expenditure (hourly rate normal cleaner 40,00 €)
Exhibition Hall H	Mandatory as of 500 m² net Exhibition Space includes: garbage disposal / provision of bulky waste containers / roll containers / aisle cleaning before carpet laying / final cleaning / staff. EXTRA: hazardous waste (e.g.: entire stands, larger stand elements, bulky goods, carpets, wooden and laminate floors, dangerous goods)"	6,15 € / sqm
Exhibition Hall H	Cleaning of the exhibition Hall H. Calculation per square meter of aisle or special area (e.g. catering area)	0,45 € / sqm aisle 0,55 € / sqm special area
Personnel	Normal Cleaning Activity	40,00€ / person / hour
Personnel	Special Expertise (foreman)	52,00 € / person / hour
Waste Disposal	Disposal of larger quantities of waste or through exhibition set-up and dismantling. Provision of required 1.1 m³ containers	264,65 € / container
Waste Disposal	Disposal of larger quantities of paper or foil. Provision of required 1.1 m³ containers	132,35 € / container

Logistics Personnel

Service	Description	Price
Furniture Logistics	Personnel moving furniture and furnishings and performing alterations that go beyond the initial setup	on weekdays: 31,60 € ** / person / hour on sun-/holidays: 47,40 € ** / person / hour
Transport Logistics	Personnel to arrange the vehicles in the logistics area / the Tiergartenstraße / parking areas.	on weekdays: 35,70 € ** / person / hour on sun-/holidays: 53,50 € ** / person / hour

** For short-term bookings from 2 weeks to 2 days before set-up begins, we reserve the right to charge a short-term surcharge of 20%.

** For short-term bookings from 2 days before set-up begins, we reserve the right to charge a short-term surcharge of 40%.

Wardrobe

Service	Description	Price
Wardrobe	Wardrobe Attendants (wardrobe drop off free-of-charge when corresponding personnel is charged)	31,60 € / person / hour
Wardrobe	Billing per piece (personnel is planned by CCH and not charged)	3,50 € / clothes 5,50 € / suitcase
Wardrobe Counter Elements	Furnishing of the wardrobe area, if outside the pre-designated areas.	furniture and logistics per counter element

Security

Service	Description	Price
Order Service	Additional personnel for security duties as well as for evacuation assistants	on weekdays: 31,60 € ** / person / hour on sun-/holidays: 47,40 € ** / person / hour
Section Manager	Head of a Security Service Section, especially needed for traffic-intensive events	on weekdays: 35,70 € ** / person / hour on sun-/holidays: 53,50 € ** / person / hour
Guarding	Guarding of stands, rooms and/or objects	on weekdays: 34,10 € ** / person / hour on sun-/holidays: 50,70 € ** / person / hour
Safety Briefing	Briefing for external Evacuation Assistants (mandatory)	120,00 € / Briefing

** For short-term bookings from 2 weeks to 2 days before set-up begins, we reserve the right to charge a short-term surcharge of 20%.

** For short-term bookings from 2 days before set-up begins, we reserve the right to charge a short-term surcharge of 40%.

Medical Service

Service	Description	Price
Paramedic	German Red Cross Paramedic	60,45 € / person / hour
EMT	German Red Cross Emergency Medical Technician	67,26 € / person / hour

Hostesses

Service	Description	Price
Hostesses	Hostess Services	32,00 € / person / hour
Chief Hostess	Hostess Services Management	42,00 € / person / hour

Exhibition

Service	Description	Price
Draw in	Personnel for drawing in the exhibition stand measurements	41,50 € / person / hour
Drawing an exhibition plan	Technical drawing of exhibition plans	75,00 € / hour

WLAN

<https://www.cch.de/en/planning/event-services/wi-fi>

Digital Signage

LED wall display between 500,- € to 1.500,- €. Digital signage Hardware rental: 22,- € per day/display, installation fees vary depending on type of use. For detailed information, please contact your project manager.

Furniture

Banquet Tables, Diameter 180 cm	Piece / event	56,95 €	Not included in first seating
Counter Element incl. 2 low Counter Chairs	Piece / event	67,15 €	Available in limited quantities.
Disinfection (mobile)	Piece / event	15,10 €	Incl. first filling, further fillings will be charged according to consumption, if available
Display Stand	Piece / event	43,80 €	Available in limited quantities.
Flipchart incl. Paper and Pens	Piece / event	33,50 €	Available in limited quantities.
Coat Rack	Piece / event	57,95 €	Available in limited quantities.
Coat Rack (star form)	Piece / event	31,45 €	Available in limited quantities.
Conference Chairs with/without Armrests - black	Piece / event	12,85 €	In addition to the initial equipment of a room
Conference Table 130x65 cm	Piece / event	26,35 €	In addition to the initial equipment of a room
Board Table 130x65 cm incl. Veneer	Piece / event	37,55 €	In addition to the initial equipment of a room
Conference Table 65x65 cm	Piece / event	21,25 €	In addition to the initial equipment of a room
Board Table 65x65 cm incl. Veneer	Piece / event	33,45 €	In addition to the initial equipment of a room
Multiwall	Piece / event	53,00 €	Available in limited quantities.
Mobile Folding Screen 3-fold	Piece / event	61,20 €	Available in limited quantities.
Mobile Lockers (12 compartments)	Piece / event	45,70 €	Available in limited quantities.
Mobile Charging Stations	Piece / event	37,05 €	Available in limited quantities.
Moderation Case	Piece	61,50 €	Purchase price
Name Signs for Boardroom Tables	Piece / event	13,25 €	Available in limited quantities.
Pedestal (per m²)	m² / event	5,50 €	
Mobile Protective Screen for Counter Elements	Piece / event	25,00 €	Available in limited quantities.
Stand Mirror (rollable)	Piece / event	39,60 €	Available in limited quantities.
Stand Mirror XL (rollable)	Piece / event	49,80 €	Available in limited quantities.
Tensors	Piece / event	45,75 €	Only for indoor, not for outdoor, if available
Tensors incl. Rotatable Interchangeable Frame DIN A3	Piece / event	61,05 €	Only for indoor, not for outdoor, if available

Flagpoles

Rent Flagpole	Piece / day	16,35 €	Up to 11 Flagpoles available.
Assembly/Disassembly per Flagpole	unique	49,70 €	

Important Information:

- Daily Rates always refer to an operating time of 8 hours.
- Billing of Personnel is done by the hour.
- This price list is valid until 31.12.2024. The prices for the additional services are determined by the "Price List – Extract of Additional Costs" from HMC that is **valid at the time the additional service is ordered**.
- All prices are excluding the legal VAT.

Our Service Partners (A-Z):

Logo	Services	Service Partner	Exclusive
	Signage, Banners, and large Print Formats	Atelier Fetzter	X (partial)
	Services for Exhibitors (including stand construction, rigging, stand equipment, Internet, terminal equipment, stand personnel)	Exhibitor Service of Hamburg Messe und Congress GmbH	X (partial)
	Digital Signage	Project Management of the CCH - Congress Center Hamburg	X
	Audio, Video, Technology		X (partial)
	Rental Furniture		
	Hostess Services	Eventteam Veranstaltungsservice und -Management GmbH	
	Furniture Rental	JMT Deutschland GmbH	
	Gastronomy, Catering	Käfer Service Hamburg GmbH	X
	Freight Forwarding	Kuehne + Nagel (AG & Co.) KG	X (at the CCH)
	Exhibition and System Stand Construction (prefabricated stands)	LÜCO - Internationaler Messebau Nord GmbH	
	Cleaning, Waste Disposal	MRG Dienstleistungen GmbH	X
	Guarding, Control and Wardrobe Services, Evacuation assistants	Securitas Event + Fair Solutions GmbH & Co. KG	X
	Internet and Multimedia	Telekom Deutschland GmbH	X
	Ceiling Suspensions / Lighting and Truss Technology	Neumann&Müller GmbH & Co. KG	X
	Electrical Installations	Zillmer Messe- und Elektrotechnik GmbH	X